



Inside Newington Station

The Monthly Newsletter of the Newington Community Association
October 2008

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PRESIDENT'S CORNER

By Kimberly Nagel

I am the newly elected as President of the Board and would like to share a bit about myself. My husband and I moved to Newington Station just over 3 years ago. We immediately began attending board meetings to stay informed on the running of our community. I was elected to the Board in August 2007 and will serve 2 more years.

It is with much sadness that I accept the resignation of John Nolan from the NCA Board. He has served for more than 5 years and guided this community through the difficult times of Koger and its mismanagement and fraud. His insight and experience is a huge loss to the community and the Board.

I see a fantastic opportunity for Newington Station to really make a place for itself as a highly desired community in the coming years as Fort Belvoir expands. We have but a few short years for all of us to pull together and improve our community. There is work to be done both by residents on your lots, and by the Board on the common grounds. The actions (or inaction) by this community, not just the Board, will determine how much Newington Station will benefit from the expansion at Fort Belvoir. Remember, this is your community, so how much you put into it will be how much you get out of it.

I challenge each resident to take a hard look at your property and identify areas where you can improve. Do you have bare ground? Plant some grass seed-remember to water it! Do your windows need a fresh coat of paint? Make a trip to the home center for paint. Is your fence leaning or rotted? It's time to replace it. Are your shrubs so overgrown Jimmy Hoffa could be living behind them? Then it's probably time to prune or replace them.

The Board will be looking at areas to improve on the common grounds, and there is a long list of improvements that need to be made. Suggestions from the community can be made through the Community Manager.

.....Continued on Page 3

NCA BOARD OF DIRECTORS' MEETINGS

Wednesday, October 1, 2008

Wednesday, November 5, 2008

Wednesday, December 3, 2008

Meetings start at 7pm - Pool House
and are open to all NCA residents

See the new NCA website @ www.newingtoncommunity.org

NEWINGTON STATION DIRECTORY

<http://www.newingtoncommunity.org>

NCA COMMUNITY OFFICE

703-455-3606

Fax: 703-455-0013

Hours:

Monday 9:30 a.m. to 12:30 pm

Wednesday and Friday 10 a.m. to 3 p.m.

Tuesday and Thursday 9 a.m. to 1 p.m.

Community Managers:

Lori Randall, Rosemary Gil

Email: manager@newingtoncommunity.org

BOARD OF DIRECTORS

President - Kimberly Nagel (Aug '10) 703-919-2162

V. President - Chip Catherine (Aug '09) 703-343-5487

Treasurer - Al Roy (Aug '10)

Secretary - TBN

Member - Neil Oxendine (Aug '10)

Member - Roseanne McLafferty (Aug '11)

Member - David Rundgren (Aug '10) 571-238-7916

Member - Rita Steele (Aug '11)

ARCHITECTURAL CONTROL COMMITTEE

Board Liaison - Rita Steele

NEIGHBORHOOD WATCH

Liaison—TBN

PUBLICITY COMMITTEE

Liaison—TBN

PLANNING AND DEVELOPMENT

Chair—Lou Tobat

RECREATION COMMITTEE

Chair - TBN

Liaison—Neil Oxendine

MAINTENANCE COMMITTEE

Al Roy (lawns, trees, paths and tot lots)

Neil Oxendine (streets)

Chip Catherine (pool, ballfield, lights) 703-343-5487

USEFUL TELEPHONE NUMBERS

Emergency 911

Non-Emergency (Police & Fire) 703-691-2131

American Disposal Services 703-368-0500

Animal Control/Shelter 703-830-1110

Cox Cable 703-378-8422

Domestic Violence Hotline 800-838-8238

Dominion Towing 703-730-1177

Dominion Virginia Power 1-888-667-3000

Fairfax Connector 703-339-7200

www.fairfaxconnector.com

Fairfax County www.fairfaxcounty.gov

Fairfax County Housing Authority

Selena Davis 703-704-6758

Fairfax County Storm Water

Management (not State streets) 703-934-2800

Fairfax Water 703-698-5600

Key Middle School 703-313-3900

Lee High School 703-924-8300

Lorton Fire and Rescue 703-339-5141

Lorton Landfill 703-690-1703

Poison Control 202-625-3333

Pool (emergencies only) 703-455-9873

Saratoga Elementary School 703-440-2600

Streetlights 1-888-667-3000

Summit Management (previously known as Kim,

Conway and Associates) 703-360-0904

Supervisor Gerald Hyland 703-780-7518

Virginia Highway Department

(Snow—State Roads Only) 703-339-5556

Virginia Railway Express 1-800-RIDE VRE

Voter Information 703-222-0776

West Springfield District Police 703-644-7377

Zoning Office (Barking Dog Complaints)

Mon.-Fri., 8am—4:30 pm 703-324-1300

Newsletter Distributors

Kathy Anderson	Monica Ferris	Liz Pelletier
Amanda Baird	Peggy Fields	Lori Randall
—	Pam Gross	Roche Family
Karen Chauvin	Arthur Kanakis	Mike Smith
Gladys Diaz	William & Mary Loy	Spinelli Family
Robbie Douthwaite	Heather Neimeyer	Regina Watson
Sarah Douthwaite	Coordinator - Cheryl Austin	

November Newsletter Deadline:

October 15, 2008

**NEWINGTON COMMUNITY ASSOCIATION
BOARD OF DIRECTORS' MEETING –
August 21, 2008
Proposed Minutes of the Meeting**

Meeting started at 7:31 pm. Al Roy presided. Board members in attendance included Chip Catherine, John Nolan, Kimberly Nagel and Neil Oxendine. Dave Rundgren, Rita Steele and Rose McLafferty were not in attendance.

Al started the meeting by summarizing what members were interested in which positions. He knew Rita was not interested in being an Officer and Dave was not interested in being Treasurer but would be something other than Secretary. Al is interested in being Treasurer and believes Rose was not interested in holding an Officer's position. Kimberly said she would be interested in being Vice President but not continuing as Architectural Liaison. She would also be willing to work with Reserves. Al stated that reserves were the Treasurer's responsibility. There was discussion about Liaison responsibilities. These will be discussed at the next meeting. Someone mentioned that Arthur Kanakis would be interested in being President but he is not currently a Board member.

Rose was in attendance at 7:36 pm.

Al said Arthur was unable to make the meeting tonight. John said he would run for President and he has been President twice before. There was discussion about bringing Arthur on as the ninth member. He has been on the Board before. Rose expressed her opposition to John being President. No one else expressed interest in being President.

Chip made a motion to bring Arthur on to the Board as a ninth member. Rose seconded the motion. During discussion, Lori mentioned to the Board that they might want to consider holding an interview with Arthur before bringing him on. Vote: 2 yes, 4 no.

Chip made a motion to invite Arthur to speak at the next monthly meeting to express any interest he might have in being on the Board. Al seconded the motion. Vote: 6 yes.

Kimberly made a motion to elect Al as Treasurer. Chip seconded it. Vote: 6 yes.

Al made a motion to elect Kimberly as Vice President. Neil seconded it. Vote: 5 yes, 1 no.

Kimberly made a motion to elect Chip as Secretary. Rose seconded it. Vote 6: yes.

Kimberly made a motion to elect John as President. Al seconded it. Vote: 5 yes, 1 no.

John asked everyone if the first Wednesday of the month was still good for everyone to have Board meetings. Everyone agreed to that day. John asked Rose if she were interested in any committees. She said she would Chair the Welcoming Committee.

Meeting adjourned at 9:02 pm.

* * * * *

PRESIDENT's CORNER from Page 1

In the coming months, the newsletter will contain specific areas where volunteers are needed. It is important that everyone take some time to volunteer, as the now 7-member Board simply cannot manage the community and plan fun community activities. Some of the volunteer opportunities will be short-term (think of the holiday party); some are mid-range (pool opening); some are longer term (think architectural inspections). Board members have tried to fill this need; however, many find themselves burnt out before their term is up. If you are interested in helping out, please contact the Community Manager.

Until next month.....

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NOTICES

FOR SALE: For sale: Kitchen table, four chairs, and bench. \$75. Good condition. Call 703-569-0531.

DISTRIBUTOR NEEDED: for Godolphin Drive circle to pass out 23 newsletters. Volunteering your time reduces costs to the association. If interested, call the community office at 703-455-3606 or email to manager@newingtoncommunity.org.

* * * * *

REMEMBER TO TURN YOUR
FRONT PORCH LIGHTS ON
EACH
EVENING FOR SAFETY!



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Upcoming Volunteer Needs

NCA Annual Holiday Party Chairperson And Volunteers

The holiday party is held every December. Chairperson needed to coordinate the event. Tasks involve reserving location, publicity, entertainment, food. If same format is kept, additional help needed baking cookies, taking pictures, face painting, buying food, getting Santa's gifts, preparing food, setup, and cleanup. Any of these smaller tasks takes no more than 2-3 hours.

Architectural Inspectors

Walk the community to review homes for compliance to Architectural Standards. Volunteer hours are flexible based on your schedule. 1 hour per week would be helpful. (If volunteering isn't a consideration, community can pay \$10 per hour to committed individuals for this service).



**NEWINGTON COMMUNITY ASSOCIATION
BOARD OF DIRECTORS' MEETING –
September 3, 2008
Proposed Minutes of the Meeting**

Meeting started at 7:00 pm. President John Nolan presided. Board members in attendance included Treasurer Al Roy, Secretary Chip Catherine, Director Neil Oxendine, and Director Rita Steele. Vice President Kimberly Nagel, Director Dave Rundgren, and Director Roseanne McLafferty were not in attendance.

HEARINGS AND APPEALS

Lot 150 was in attendance for a hearing. The resident stated they had renters who placed the trash out early as they were moving out. They were in the eviction process and found out the renters left early by way of the trash violation letter. Lawyers told to these owners to stay away from the property. The property has been fixed up and they are very sorry this occurred.

Lot 558 was not in attendance for a hearing.

Lot 290 was not in attendance but has paid the assessment.

Lot 58 was not in attendance but has communicated with the community office. The Community Manager would provide that information to the Board after Executive Session.

COMMUNITY FORUM

A resident asked the Board if they were aware that the house at the end of their row was vacant. There concern was that the air conditioning was still running. The resident also expressed concern with the speeding of cars on their street, Euclid.

APPROVAL OF MINUTES

Treasurer Roy made a motion to accept the minutes of the August 6, 2008, Board of Directors meeting and the August 14, 2008 annual meeting. Secretary Catherine seconded the motion. Vote: 5 yes.

OLD BUSINESS

**EMAIL VOTES THAT OCCURRED SINCE
LAST MEETING**

Lot 58 had a Probable Cause vote for a hearing on an architectural violation. 5 Votes, all Yes.

A resident asked for a waiver of their late fee. An email vote occurred and four voted no to waiving the fee and three voted yes. According to the email voting policy the President only votes to settle a tie so he was unable to vote on this request.

FINANCE

The Board was asked if they wanted to reopen a closed delinquency case since it is believed the previous owners are now living in the community as renters. The Board asked the CM to ascertain the costs associated with the interrogatories that the attorney recommends and whether the Board should contact these individuals directly. The costs were approximately \$700. Treasurer Roy made a motion to not pursue interrogatories. Secretary Catherine seconded the motion. Vote: 4 yes, 1 no.

2009 Budget and Timeline – Treasurer Roy’s goal is to get the budget approved by the Board by October 1st to meet the newsletter deadlines for the November issue. He stated that the reserve study needs to be taken seriously and that adjustments need to be made to assessments to fit with reserve needs. A fully funded reserve will be recommended. He believes a \$36 per quarter increase will be needed. If not, the Board would have to consider special assessments in the future.

A resident mentioned that she owns in another community and they pay \$360 per quarter. It was mentioned that when the budget is presented to the community, a comparison to other communities would be valuable.Continued on Page 6

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A resident expressed concern that the reserve study projected for 30 years instead of the past reserve studies of 25 years. He felt this change effects the amount of reserves being recommended.

ARCHITECTURAL CONTROL

Architectural Updates – changes to Standards were previously presented and all were voted on except the Siding section. There was discussion about this being tabled until the black streaks on roofs is addressed. It was stated they are separate issues. Secretary Catherine made a motion to continue the moratorium and table the topic of black streaks on roofs for up to one year until the Board has an opportunity to get more information from professional vendors and suppliers. Other policies will stay in effect. Director Steele seconded the motion. Vote: 5 yes.

A resident mentioned that the materials used to make shingles has changed over the years and that zinc based shingles do not leave black streaks.

At 7:35 pm, Director Roseanne McLafferty was in attendance.

NCA's attorney emailed the office wanting to know the status of the three properties that received letters on architectural violations and if NCA wants to proceed to filing lawsuits. Further discussion will be held in Executive Session.

GENERAL

Trash Contract – Letters requesting bids have been sent. Because of the effect on the budget the CM was asked to contact the potential contractors by email and fax as follow up to the letters. The Board would like a rough order of magnitude from the contractors by September 15th.

Contract renewals. Pool – There was a lengthy discussion among the Board, the Community Manager and audience about the issues, and negative and positive actions of the management of the pool over the Summer. Director Neil made a motion to keep the current contractor with the contingency that there be new management. Vote: 5 yes, 1 no.

Contract renewals. Accounting – The current contractor provided updated cost information. Treasurer Roy made a motion to renew the accounting contract for the next year. Director Oxendine seconded the motion. Vote: 6 yes.

There was discussion about continuing the pool service weekends in the month of September. It was agreed this would have to be decided before the weekend.

MAINTENANCE: Streets

In the last meeting, the CM explained that NCA does not have a maintenance plan for its streets. Before the engineers will provide a maintenance plan for the streets, they feel they need to get a better understanding of the construction of the streets and recommend doing test holes throughout the community. Last month, the CM was asked to get a quote for this project. She explained that she did not get to this task.

MAINTENANCE: Common Grounds

Vice President Roy explained that he had asked *Blade Runners* for a three to five year plan for common grounds improvements. In the previous meeting, Treasurer Roy stated he would put together a recommendation of how to spend the \$7500 budgeted for common grounds improvements for the year. He does not have an update for the Board on this item.

The tennis courts and basketball courts continue to be an outstanding item. The CM has made phone calls but still only has one quote to repair the tennis courts. There was discussion about the basketball courts. Secretary Catherine made a motion to approve \$1,500 for hoops and nets so that the

basketball courts could be re-established. Treasurer Roy seconded the motion. Vote: 6 yes.

RULE VIOLATIONS

Two properties need to be reviewed by the Board because of their status after 90 days. They will be discussed further in Executive Session.

NEW BUSINESS

ARCHITECTURAL CONTROL

Two properties need to be reviewed by the Board to see if a hearing is warranted. They will be discussed further in Executive Session.

FINANCE

Write off – The NCA collection attorney is recommending that the Board write off \$542.37 in debt from a foreclosed property. Secretary Catherine made a motion to write off the pre-foreclosure debt. Director McLafferty seconded the motion. Vote: 6 yes.

Treasurer Roy has reviewed the 2007 draft audit. There is one item that he needs to contact the auditor about. He would like more information on the

...Continued on Page 7

adjustment from member's equity to deferred assessments. He will inquire as to what deferred assessments are. Treasurer Roy pursued a question to him about the balance sheet's reserve figures not matching the actual balances in the Charles Schwab reserve accounts. The accountant was aware of the situation which existed from the previous accountant. It is possible that the previous accountant recorded the money but didn't actually move it. The accountant has been told to move the money from the operations account to the interest earning reserve accounts.

Treasurer Roy will follow up with the accountant regarding interest on the new operations bank accounts.

An email was shared with the Board from a resident who is concerned about the pods that fall from a sycamore tree onto the streets and sidewalks. The CM was instructed to inform the resident that there is a scheduled clean up of the parking lots and that NCA is doing everything it can.

MAINTENANCE

Trees - A large branch from a community tree on Brandeis broke off the tree into the parking area. The branch was removed but the resident has asked that the tree be removed. The arborist was asked for their opinion and a quote. The cost to remove is \$1,485. The arborist stated there is no substantial structural flaws and recommended a crown reduction at a cost of \$450. Secretary Catherine made a motion to perform the crown reduction and remove the limb hanging over the parking space. Director Steele seconded it. Vote: 4 yes, 2 no.

Pool – Secretary Catherine stated that once the pool is closed, off season work needs to be performed including replacing the cartridge filter system with a sand filter system as well as other repairs.

Reserve Plan – The Board discussed the reserve study that outlines work to be done in the community and the need for a starting point.

MISCELLANEOUS

Street Light on Lodge. A resident recommends getting the county to put a street light on Lodge Court where there is a dark area. The CM provided the Board with information from the last time a light was requested on Lodge. The community paid to have one put in. A resident has the NCA light meter

....Continued on Page 8



Pam Boe, CRS
703-503-1888

Pam Boe's Newington Station Update

Available for Sale:

Six 3-level townhomes with list prices ranging from \$229,000 to \$409,900

Four 2-level townhomes with list prices ranging from \$197,200 to \$229,900

One single-family home listed at \$480,000

Under Contract:

Seven 3-level townhomes listed from \$219,900 to \$279,900

For Rent:

Two townhomes listed for \$1,300/month and \$1,650/month

What Does it Take to Sell a Home in Today's Market?

Pam knows what it takes to sell your home, having sold real estate since 1983. When you contact Pam, she will meet with you and share her marketing plan that gives your home maximum exposure. This plan includes a comprehensive market analysis and recommendations to help your home show at its highest potential. In addition, you will receive Long and Foster's exclusive video "Preparing for the Buyers Eye" in VHS or DVD.



and will assist the community to provide a light reading in that area.

A list of Board responsibilities were presented to the Board. There was discussion about the open slots. This will be addressed later.

Director McLafferty asked the Board if the time for putting trash out could be changed since it is getting dark earlier. Director McLafferty made a motion to move the time for trash to be put out from 6 pm to 5 pm. Vote: 4 yes, 2 no.

At 10 pm, Secretary Catherine made a motion to adjourn to Executive Session to discuss hearings, fines and legal matters after a brief break. Director McLafferty seconded the motion. Vote: 6 yes.

The Board reconvened to open session at 10:04 pm

OPEN SESSION

Regarding Lot 150, Secretary Catherine made a motion to waive any assessment for a trash violation. Director Oxendine seconded the motion. Vote: 6 yes.

Regarding Lot 558, Secretary Catherine made a motion to assess the owner \$50 for the trash violation. Treasurer Roy seconded the motion. Vote: 6 yes.

Regarding Lot 58, Director Oxendine made a motion to assess the owner \$10 a day until the architectural violation is corrected (yard has bare ground), starting September 17, 2008. Secretary Catherine seconded the motion. Vote: 6 yes.

Regarding Lot 290, the resident paid \$50 for this trash violation.

With regard to Lot 350, Treasurer Roy made a motion that this resident has reached the maximum 90 days without correcting the violation. Director Oxendine seconded the motion. Vote: 5 yes, 1 abstain

With regard to Lot 392, Secretary Catherine made a motion that this resident has reached the maximum 90 days without correcting the violation. Treasurer Roy seconded the motion. Vote: 6 yes.

Regarding Lot 549, Secretary Catherine made a motion that probable cause exists to hold a hearing. Treasurer Roy seconded the motion. Vote: 6 yes.

Regarding Lot 126, Treasurer Roy made a motion that probable cause exists to hold a hearing. Secretary Catherine seconded the motion. Vote: 6 yes.

The Board discussed the outstanding architectural violations on three properties that were sent letters from the attorney. The next step is to proceed to filing a lawsuit. Regarding Lot 257, Treasurer Roy made a motion to pursue a lawsuit as necessary to get these properties into architectural compliance including issuing another letter to owners with a copy of the lawsuit. Director Oxendine seconded the motion. Vote: 6 yes. Regarding Lot 468 Treasurer Roy made a motion to pursue a lawsuit as necessary to get these properties into architectural compliance including issuing another letter to owners with a copy of the lawsuit. Director Oxendine seconded the motion. Vote: 6 yes. Regarding Lot 28, Director McLafferty made a motion to pursue a lawsuit as necessary to get these properties into architectural compliance including issuing another letter to owners with a copy of the lawsuit. Secretary Catherine seconded the motion. Vote: 6 yes.

NCA has received a housing discrimination complaint from the US Dept of Housing and Urban Development. Director Oxendine made a motion to send the letter and request for information to NCA’s legal counsel. Treasurer Roy seconded the motion. Vote: 6 yes.

Director Oxendine made a motion to adjourn the meeting at 10:50 pm. Director Steele seconded the motion. Vote: 6 yes.

NEXT MEETING: Wednesday, October 1 at 7:00 p.m. - NCA Pool House. All NCA residents welcome.

* * * * *



ARCHITECTURAL UPDATE



Reminder – Architectural projects need to be approved **before** materials are purchased. This is done by submitting an Exterior Project Request Form. This form can be found in the newsletter, downloaded at www.newingtoncommunity.org or picked up at the Community Office. Failure to abide by this requirement could result in a costly mistake. The Architectural Standards can also be found on the website or at the Community Office.



**NEWINGTON COMMUNITY ASSOCIATION
BOARD OF DIRECTORS' MEETING –
September 7, 2008
Proposed Minutes of the Meeting**

Meeting started at 2:00 pm. Vice President Nagel presided. Board members in attendance included Secretary Chip Catherine, Director Dave Rundgren, and Director Rita Steele. Treasurer Al Roy, Director Neil Oxendine and Director Rose McLafferty were not in attendance.

Vice President Nagel started the meeting by stating that John Nolan had resigned from the Board of Directors. He held the position of President. Vice President Nagel stated that she was interested in becoming NCA President. She spoke on the phone to Director Oxendine and he was not interested. She did not hear from Director McLafferty. Treasurer Roy was comfortable continuing to be Treasurer. If she were to take the President's position, the Vice President's position would be open.

Vice President Nagel expressed her concerns with the Engineer Proving Grounds and the effects on the community, her position on getting more volunteerism in the community, and streamlining the monthly agenda.

Director Rundgren made a motion to elect Kimberly Nagel as President. Secretary Catherine seconded. Vote: 4 yes.

Secretary Catherine stated he would be willing to offer his support as Vice President. Director Steele made a motion to elect Chip Catherine as Vice President. Director Rundgren seconded it. Vote: 4 yes.

The position of Secretary is vacant. Vice President Catherine stated that it is not a difficult position to hold. The Community Manager will continue to take the notes and prepare the minutes.

President Nagel directed the meeting toward the issue of keeping the pool open for weekends in September. Director Rundgren made a motion to not open the pool for weekends in September. There was discussion on the cost, the pool budget and the unpredictability of the weather. Vote: 3 yes, 1 abstain.

There was continued discussion about how to plan for opening the pool in September of next year by getting a price in the 2009 contract. Treasurer Roy would have to look at these plans.

Director Steele offered to proof the minutes before they go into the newsletter.

Vice President Catherine made a motion to adjourn at 2:55 pm. Director Steele seconded the motion. Vote: 4 yes.

* * * *

REMINDERS

- **Yard / Garage Sales and Flea Markets are prohibited on NCA streets and common grounds**
- **Moving out? PODS (temporary on site storage containers) are not allowed on NCA's private streets**
- **Towing enforced on NCA private streets**
 - **Never park on a yellow curb or double park**
 - **Commercial vehicles are prohibited**
 - **Vehicles must be in running condition and display current safety inspections and registrations**

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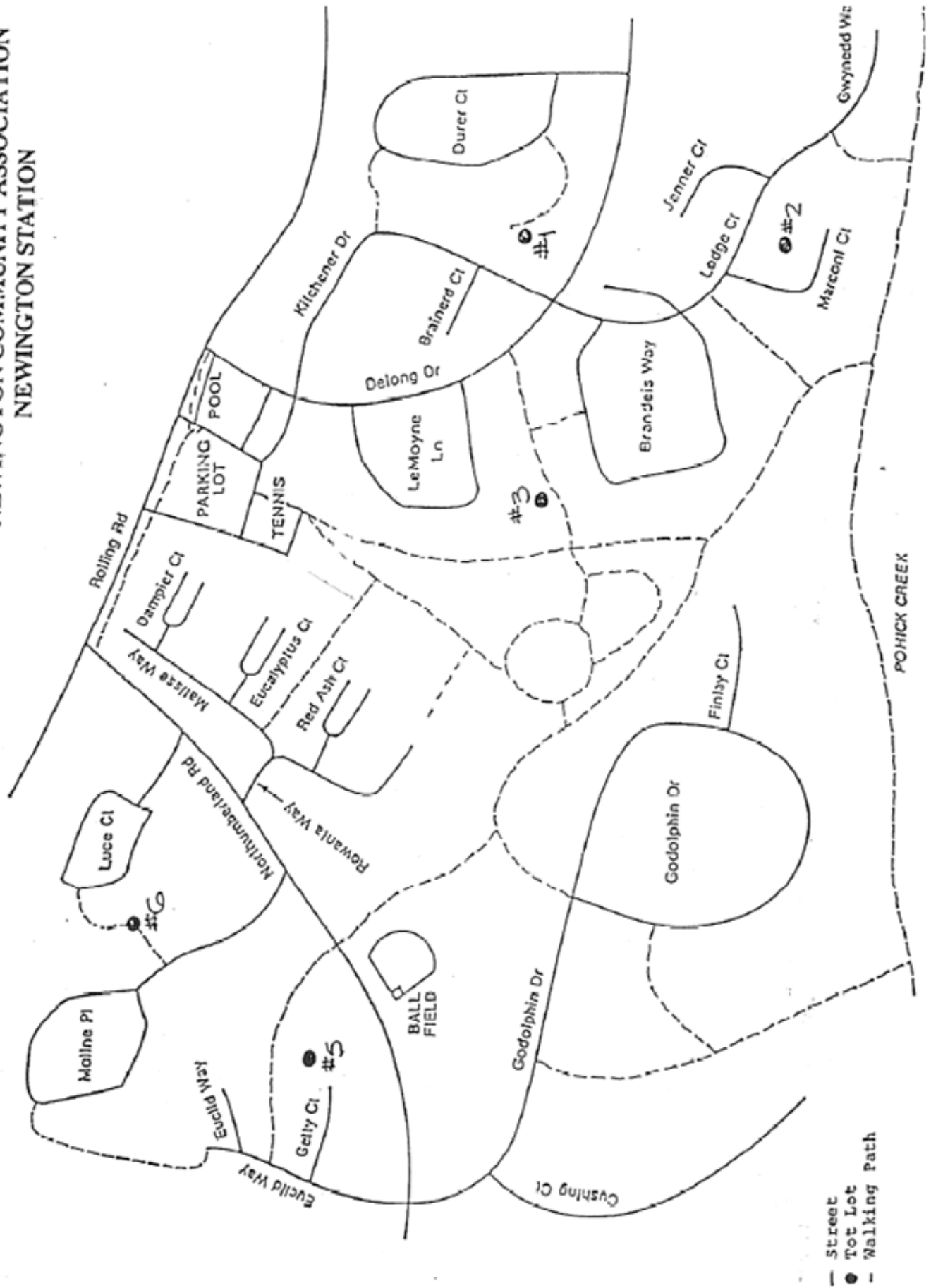
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NEWINGTON COMMUNITY ASSOCIATION
NEWINGTON STATION



- Street
- Tot Lot
- Walking Path

NEWINGTON COMMUNITY ASSOCIATION

*** At Newington Station ***

P.O. Box 351, Springfield, VA 22150

703-455-3606; www.newingtoncommunity.org

EXTERIOR PROJECT REQUEST FORM

Submit form for any exterior addition, alteration, modification or change

Name: _____ Date: _____

Address: _____

Property Address: _____ Lot #: _____

Telephone #: Home: _____ Work: _____ Cell: _____

Owner's Signature (or authorized agent): _____

Type of Project (check one)

Painting Project:

What is to be painted? _____

Type/brand name/color of paint (include paint chart/sample) _____

Painting Shutters:

Brand and color (provide paint chart/sample) _____

Replacing Shutters:

Color: _____

Style: Straight-top louver, Arch-top louver, or Solid panel? Circle One.

Roof/Shingle Projects:

Brand name & color of shingles: _____

Deck Projects: Neighbors must be informed. Provide plans that will be submitted for Fairfax County building permit.

Fence or Shed (description/size): _____

Other:

Description of Project:

Please provide a picture, prepare a sketch or narrative description (with dimensions) of the project. Indicate what materials will be used and where the project will be located on the property. If necessary, include a site plan with home location and indicate where the alteration will be located on the property.

Estimated Start Date: _____

Estimated Completion Date: _____

Consult NCA Architectural Guidelines for existing policies. Applicant is solely responsible for obtaining Fairfax County building permits.

Please mail this request to the above address. Enclose a stamped, self-addressed envelope. A copy of this request will be **returned to you within 30 days** of NCA receiving this form. Wait for a reply before buying materials or starting any project.

----- office use only -----

ARCHITECTURAL REVIEW ACTION

Advisory Committee:

Date received: _____

Date of action: _____

Holding for additional info.: _____

Forwarded date: _____

Recommendation: _____

Chairperson: _____

Control Committee:

Date received: _____

Date of action: _____

Date returned: _____

Request is:

Approved/Disapproved*

Board Action:

(NCA Board President) (date)


(NCA Board Vice Pres.) (date)

(NCA Board Secretary) (date)

*Comments: _____

Newington Community Association

October 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Yard Debris pickup* 7:00 pm NCA Board Meeting (pool house)**	2 White Goods Removal ¹	3 Trash & bulk pickup	4
5	6	7 Trash & recycling pickup	8 Yard Debris pickup*	9 White Goods Removal ¹	10 Trash & bulk pickup	11
12	13 Columbus Day - NO SCHOOL	14 Trash & recycling pickup	15 Yard Debris pickup*	16 White Goods Removal ¹	17 Trash & bulk pickup	18
19	20	21 Trash & recycling pickup	22 Yard Debris pickup*	23 White Goods Removal ¹	24 Trash & bulk pickup	25
26	27	28 Trash & recycling pickup	29 Yard Debris pickup*	30 White Goods Removal ¹	31 Trash & bulk pickup HALLOWEEN 	

**** Board meetings are open to all NCA residents.**

*** For Single Family Homes Only**

¹Contact American Disposal Customer Service at 703-368-0500 24 hours in advance of pick-up